

# MARSHALL COUNTY COMMISSION

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COUNTY ADMINISTRATOR  
ASHLEIGH BUBBETT

COUNTY ENGINEER  
MICHAEL D. KNOP



DISTRICT 1  
RONNY SHUMATE

DISTRICT 2  
JAMES R. WATSON

DISTRICT 3  
LEE SIMS

DISTRICT 4  
JOEY BAKER

## MEMORANDUM

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**Date:** July 30, 2025

**To:** All Bidders

**From:** Michael D. Knop, P.E.  
Marshall County Engineer

**Subject:** Submittal of Bid and/or Performance Bonds for the Enclosed Specifications

In order to fulfill the requirements for the submittal of bid and/or performance bonds in the enclosed specifications, any of the following will suffice:

- Standard Bonds from a Surety Company
- Bank's Official Check
- Bank's Cashier's Check

Please be advised that cash, personal checks, company checks, and letters stating your company's line of credit from a bank are not acceptable.

The intent of bid and performance bonds is to assure that Marshall County is provided with a firm commitment that assures us of all liquidated damages in an amount to protect the County.

Should you have any questions concerning this or any of the bid specifications, please do not hesitate to contact our office.

Return Bid To:

MARSHALL COUNTY ENGINEERING  
424 BLOUNT AVENUE SUITE 305  
GUNTERSVILLE, ALABAMA 35976  
(256) 571-7712

**BID NO: 18 - 25**

**BID OPENING DATE & TIME: TUESDAY,**  
**SEPTEMBER 2, 2025 - 2:00 P.M.**

**LOCATION:** COMMISSION CHAMBERS -  
3RD FLOOR – SUITE A319 - MARSHALL  
COUNTY COURTHOUSE - GUNTERSVILLE, AL

**INVITATION FOR BIDS**  
**FOR**  
**JAIL INMATE SUPPLIES**

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Marshall County Commission, Guntersville, Alabama will receive competitive bids on the above item(s) for Marshall County and/or any agencies thereof.

**VENDOR'S RESPONSE:**

**VENDOR'S NAME:** \_\_\_\_\_

**VENDOR'S ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NO.** \_\_\_\_\_

**FAX NO.** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TOTAL BID PRICE**  
**(Add together all Unit Costs for**  
**each item listed)**

\$ \_\_\_\_\_

\* A total bid price is requested to expedite the process of reading aloud each bid. However, a low total bid price does not assure a vendor of being awarded the bid. This could indicate that all items were not bid as required. Therefore, the unit pricing for each item is considered when awarding the bid.

**VENDOR'S RESPONSE:**

I hereby agree to furnish the above-named items on or by the dates requested and hereby certify that all specifications set forth will be met.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Typed or Printed Name

## SPECIFICATIONS

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>IF BIDDING ITEM OTHER THAN BRAND AND/OR PACKAGING SHOWN, NAME OF ITEM AND/OR PACKAGING MUST BE LISTED BELOW OR ON AN ATTACHMENT</u>	<u>UNIT</u>	<u>\$ UNIT COST</u> (Price for one (1) unit)
1	Bath Towel, Economy, 100% Cotton, 4.0 LB, White, Size 20" x 40"		DZ	
2	Razor, Single Blade, Orange Handle, 100/Case		CASE	
3	Bar Soap, Wrapped Deodorant, Size #3.0, 144/Case		CASE	
4	Toothbrush, Shorty, Orange, Size 3.25", 144/Case		CASE	
5	Toothpaste, Fluoride, Size 1.5 oz., 144/Case		CASE	
6	Mattress, Sewn Seams, Green Vinyl Cover, Densified Polyester Core, Size 25" x 75" x 4"		EACH	
7	Flat Sheets, Cotton/Polyester, Muslin T130, Unbleached, Size 48" x 90"		DZ	
8	Blankets, Economy Woven Wool, 50% Wool, Grey, Size 54" x 80", 24/Case		CASE	
9	Deodorant, Clear Stick, Clear, Size 0.5 oz., 144/Case		CASE	
10	Maxi Pads Individually Wrapped, Mega Pack, 864/Case		CASE	
11	Inmate Pants, Orange, Size L		EACH	
12	Inmate Pants, Orange, Size XL		EACH	
13	Inmate Pants, Orange, Size 2XL		EACH	
14	Inmate Pants, Orange, Size 4XL		EACH	
15	Inmate Pants, Orange, Size 6XL		EACH	
16	Inmate Shirts, Orange, Size L		EACH	
17	Inmate Shirts, Orange, Size XL		EACH	

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>IF BIDDING ITEM OTHER THAN BRAND AND/OR PACKAGING SHOWN, NAME OF ITEM AND/OR PACKAGING MUST BE LISTED BELOW OR ON AN ATTACHMENT</u>	<u>UNIT</u>	<u>\$ UNIT COST</u> (Price for one (1) unit)
18	Inmate Shirts, Orange, Size 2XL		EACH	
19	Inmate Shirts, Orange, Size 4XL		EACH	
20	Inmate Shirts, Orange, Size 6XL		EACH	
21	Inmate Pants, Pink, Size L		EACH	
22	Inmate Pants, Pink, Size XL		EACH	
23	Inmate Pants, Pink, Size 2XL		EACH	
24	Inmate Pants, Pink, Size 4XL		EACH	
25	Inmate Pants, Pink, Size 6XL		EACH	
26	Inmate Shirts, Pink, Size L		EACH	
27	Inmate Shirts, Pink, Size XL		EACH	
28	Inmate Shirts, Pink, Size 2XL		EACH	
29	Inmate Shirts, Pink, Size 4XL		EACH	
30	Inmate Shirts, Pink, Size 6XL		EACH	
31	PVC Shower Shoe, Orange, Size 8		PAIR	
32	PVC Shower Shoe, Orange, Size 9		PAIR	
33	PVC Shower Shoe, Orange, Size 10		PAIR	
34	PVC Shower Shoe, Orange, Size 11		PAIR	
35	PVC Shower Shoe, Orange, Size 12		PAIR	
36	PVC Shower Shoe, Orange, Size 13		PAIR	
37	EVA Sandals, Color Black, Size Small		PAIR	
38	EVA Sandals, Color Black, Size Medium		PAIR	
39	EVA Sandals, Color Black, Size Large		PAIR	
40	EVA Sandals, Color Black, Size XL		PAIR	
41	EVA Sandals, Color Black, Size 2XL		PAIR	
42	EVA Sandals, Color Black, Size 3XL		PAIR	
43	Combined Sheet, Overall Quilt, Navy, 25x76		EACH	

**SPECIAL INSTRUCTIONS TO BIDDERS:**

- (1) A bid bond in the amount of \$500.00 shall be included with each bid submitted.
- (2) A performance bond in the amount of \$5,000.00 will be required within seven (7) working days of the date of the notice of award.
- (3) The successful bidder is expected to have all bid items in stock as no backorders will be accepted.
- (4) Date of delivery shall be immediately upon placement of order. When billing, the invoice number and purchase order number must appear on each invoice.
- (5) Price shall include delivery charges to the jail location in Guntersville, Alabama.
- (6) Contained in the bid specifications, you will note that brand names have been specified. This is in no way an attempt to restrict bidding but is an attempt to assure that items purchased will be of equal quality or better.
- (7) The successful bidder, for the above-named items, shall keep an up-to-date running total (dollar amount) of all items purchased. Each item shall be listed individually and the quantity purchased plus the dollar amount shall be available upon request by the Marshall County Commission or an authorized representative thereof.
- (8) The Marshall County Commission reserves the right to award this contract as a whole or in part, whichever is in the best interest of Marshall County.
- (9) This bid shall be good for the period beginning October 1, 2025 and going through September 30, 2026. An option to issue a second and third 12-month contract with the same pricing, terms and conditions is possible. The second or third contract, if agreed by both parties, would begin the day after the first or second contract expires. Any successive contract must have the written approval by the County and the vendor.
- (10) Bids may be submitted either by mail or in person, however, Marshall County will not be responsible for the security of mailed bids. (Also, if mailing bid, please be advised that we do not receive mail before 10:00 A.M. daily, therefore mail early to ensure prompt arrival).
- (11) By signing and submitting of this bid, the vendor certifies that he/she is an equal opportunity employer.
- (12) Bidders are required to use this “*Invitation for Bids*.” Failure to do so will be cause for rejection of bid.
- (13) Bidders shall sign, and return all sheets in the “*Invitation for Bids*” to Marshall County Engineering Department, 424 Blount Avenue, Suite 305, Guntersville, AL 35976. Failure to do so will be cause for rejection of bid.

- (14) Each individual bid must be submitted in a sealed envelope with the word “*BID*” and name of item marked on outside of envelope.
- (15) Please be advised that in the event a bid is received from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within Marshall County, AL, and the bid is no more than five percent (5%) greater than the bid of the lowest responsible bidder, the Marshall County Commission may award the contract to the resident responsible bidder.
- (16) By signing this contract the contracting parties affirm, for the duration of the agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**Each bidder is required to submit with the bid a certificate of E-Verify.**

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You are invited to bid on the above specifications. Any substitutes offered, other than the items specified, must include information showing that the substitute is of equal or better quality and equally or better suited for the purported use than the item specified. The right to reject any items or materials not of quality or under any provisions of this act is reserved.

**THE MARSHALL COUNTY COMMISSION RESERVES THE RIGHT TO ACCEPT AND/OR REJECT ANY AND/OR ALL BIDS.**

  
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JOEY BAKER, INTERIM CHAIRMAN  
MARSHALL COUNTY COMMISSION